



<b>Post Title:</b> Under 5s Coach (Multi Sports)	<b>Location Base:</b> Littledown Centre	<b>Reporting To:</b> The Junior Activities Manager
<b>About BH Live</b>		
<p>BH Live is a leading operator of leisure and event venues – a registered charity and social enterprise. Our vision is to create sustainable and inspiring opportunities, deliver great experiences for our communities and improve health and well-being.</p> <p><b><u><a href="http://bhlive.org.uk">bhlive.org.uk</a></u></b></p>		
<b>Summary of role</b>		
<p>To plan and deliver sessions promoting a variety of physical and social activities encompassing mini gymnastics and multisports to children aged under 5 years as part of the Junior Activities offer.</p> <p>Provide an effective, motivational, and enjoyable environment, ensuring the safety and welfare of all participants. Deliver a high quality, customer orientated service.</p>		
<b>Key Responsibilities</b>		
<ul style="list-style-type: none"><li>• Effectively plan and organise sessions and activities.</li><li>• To supervise and arrange the set up and take down of any additional equipment prior to or at the end of a session, as required.</li><li>• To ensure all areas used are clean and safe for use before, during and after sessions/activities.</li><li>• To ensure equipment is safe for use reporting any issues immediately to the COM on duty and the Junior Activities Manager.</li><li>• Provide a welcoming environment with clear guidelines on what happens during a session.</li><li>• Provide safe, informative, fun, and progressive age-appropriate sessions.</li><li>• To ensure the safe and correct use of the Bouncy Castle inflatable, when in use.</li><li>• To communicate professionally and effectively with participants and parents/guardians.</li><li>• To keep children/participants safe from harm to the best of your abilities.</li><li>• To present in a friendly, enthusiastic and approachable manner to all children, customers and colleagues.</li><li>• Ensure a high standard of personal appearance and presentation in line with the Staff Charter.</li><li>• Strictly adhere to the centre's Safeguarding &amp; Child protection policies and procedures and to adhere at all times with the health and safety requirements, policies and procedures considered necessary whilst carrying out the duties of the post.</li><li>• Be fully aware of the Centre's Normal Operating Procedures, Code of Practice and Emergency Action Procedures.</li><li>• To work effectively as part of the wider team based at the Littledown Centre and other BH Live sites.</li><li>• Any other duties as required by your manager that is commensurate with the pay grade for this post.</li><li>• To attend meetings and training as required.</li></ul>		

**BH Live is committed to safeguarding and promoting the welfare of children and vulnerable adults. Rigorous checks will be made of the successful applicant's background credentials, including referencing, an enhanced DBS checks and an online search.**

### **Skills and Experience**

<b>Details</b>	<b>Criteria</b>
Have experience in planning and delivery of quality sessions for children of all ages and abilities.	<b>Essential</b>
Be confident in delivering to groups of children	<b>Essential</b>
Be able to work effectively as part of a team	<b>Essential</b>
Ability to use own initiative, confident in making decisions	<b>Essential</b>
Be physically and vocally capable of demonstrating and supporting children with skills and practices.	<b>Essential</b>
Professional and personable with colleagues and customers	<b>Essential</b>
Practical experience in dealing with customers on the front line	<b>Desirable</b>
Practical experience in working in the leisure industry	<b>Desirable</b>

### **Qualifications**

<b>Details</b>	<b>Criteria</b>
Hold a British Gymnastics or Multi Sports Level 2 coaching qualification	<b>Essential</b>

**Owner: HR**

**Date updated/date effective from: 7.10.2025**