

Post Title:	Location Base:	Reporting To:
Mobile General Maintenance	BH Live Active Sites - Portsmouth	Area Technical Operations Manager
About BH Live		
<p>Champions of community engagement, health and wellness across Dorset, Hampshire, and London.</p> <p>BH Live, a registered charity and social enterprise, is a leading operator of sports and leisure centres, theatres, and event venues. Driven by a mission to improve communities BH Live is dedicated to providing inclusive cultural experiences and promoting physical activity for all.</p> <p>bhlive.org.uk</p>		
Summary of role		
<p>Maintain water quality in accordance with current guidelines and carry out reactive, routine and planned maintenance of multiple sites in Portsmouth's equipment and plant. Participate in emergency call outs/alarm responses.</p>		
Main duties and responsibilities		
<ul style="list-style-type: none"> • To carry out routine repairs and maintenance work and respond to faults reported. • To carry out inspection checks throughout the building in accordance with the sites Policies and Procedures. Record results & readings and complete inspection records as necessary. • To assist and undertake building-related reactive, routine and planned maintenance programmes, including emergency repairs to ensure the services are safely maintained. • To help diagnose issues and have a solution focussed attitude • To liaise with the site Duty Managers on any technical problem affecting the Centre other than routine faults. • To work as part of the technical team as directed by the Area Technical Operations Manager. • To keep the technical team and duty managers informed of any problems affecting the centre or its day to day operation. • To assist and carry out planned maintenance tasks as directed by the technical team. • To adhere at all times with the health and safety requirements considered necessary whilst carrying out the duties of the post. • To act as a point of contact for contractors on-site and ensure their compliance with site policies. • To be fully aware and adhere to the sites Normal Operating Procedures and Emergency Action Procedures. • To comply with the sites H&S policy & procedures. 		

Skills and experience	
Details	Criteria
Competent at basic building repairs and maintenance	Essential
Previous experience of working within building maintenance role	Essential
Practical knowledge and experience of general building upkeep and maintenance	Essential
Working knowledge of basic carpentry, basic electric, basic plumbing and furniture repair	Essential
Painting and decorating knowledge and practical experience	Desirable
Knowledge of health and safety procedures	Essential
Computer skills and the ability to use Microsoft Packages	Essential
Ability to plan and co-ordinate small projects	Desirable
Ability to fault-find and problem solve	Essential
Ability to safely & skilfully use hand & power tools	Essential
Team player with a positive attitude	Essential
Able to work at heights	Essential
Qualifications	
PAT Testing Certificate	Desirable
Pool Plant Operators Certificate	Desirable
Full Driving Licence	Essential

Roles and responsibilities will evolve and change over time.

Owner: HR

Date updated/date effective from: 01.08.2025